

ST. MARTIN PARISH LIBRARY**BOARD OF CONTROL****NOTICE OF PUBLIC MEETING**

A public meeting will be held as follows:

DATE: Monday, October 6, 2025

TIME: 5:00 PM

PLACE: Breaux Bridge Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting, 4 August, 2025

Public Comment

Unfinished Business

St. Martinville Branch Roof/ Replacement

Parks Branch Library

New Business

Personnel Policy Manual Revision

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337 - 394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, October 6, 2025, at 5:00 P.M. at the Breaux Bridge Branch Library. President Romero called the meeting to order at 5:00 P.M. Chenita Broussard gave invocation. The Pledge of Allegiance was led by Mayor Kevin Kately. Secretary recorded attendance.

Members present were Tommy Romero, Georgie Blanchard, Charlene Leblanc, Chenita Broussard and Henry Derouselle. Joseph Carnell and Freda Harrison were absent. Also in attendance: Raymond Bernard, Administrator for St. Martin Parish Government, Mayor Kevin Kately, Yvonne Narcisse and Eva Potier from the Village of Parks, Bryan Estes and Hailey Aucoin, Architects for Angelle Architects.

On a motion by Georgie Blanchard and a seconded by Charlene Leblanc, the minutes of the August 4, 2025 meeting were approved unanimously.

Public Comment: There was none.

Unfinished Business:

Parks Branch Library

Bryan Estes and Hailey Aucoin presented a visual updated layout of the Parks Branch Library. A Zoom Meeting was held with Angelle Architects, Denelle Wrightson, Library Director and staff of Parks Branch to discuss the preliminary plans. Changes were discussed.

Motion by Chenita Broussard to accept Design Development Phase and move forward with construction documents, seconded by Henry Derouselle, and approved unanimously.

Raymond Bernard, Parish Administrator updated the members on the St. Martinville Branch Library Roof Repair/Replacement. The project began on Monday, September 29, 2025. Collaboration is continuous with the Architects and MorCore Roofing Company. Progress is being made daily and the company is taking advantage of the good weather. There have been a few needed repairs. The project is going very well in a safe manner while the library is in daily operation. Board members were shown photos of the roof project.

HR Consultant, Deb Waldman, has completed the revised Employee Policy Manual. Ms. Waldman who has served as HR. Consultant since 2013 is retiring. We thank her for her services to St. Martin Parish Library.

In the Director's update Mrs. Charlar Brew informed the members about the success of the many programs and activities of the library. Attendance and other statistic continue to increase. Board members were provided with the written financial report for September, 2025.

Good of the Order: Thanks to all members for their support and their dedication to the Library Board.





The next scheduled board meeting will be on November 3, 2025. Being no further business, Georgie Blanchard motioned that the meeting be adjourned and Charlene Leblanc seconded and was approved unanimously.

Respectfully submitted by

Charlar P. Brew, Secretary

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