

ST. MARTIN PARISH LIBRARY

BOARD OF CONTROL

NOTICE OF PUBLIC MEETING

A public meeting will be held as follows:

DATE: Monday, August 4, 2025

TIME: 5:00 PM

PLACE: Breaux Bridge Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting, 2 June, 2025

Public Comment

Unfinished Business

Parks Branch Library

Fiscal Agent Bids

Outreach Proposal

New Business

Introduction of New Board Member

St. Martinville Financial Report -Maraist & Maraist, CPA

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, August 4, 2025, at 5:00 P.M. at the Breaux Bridge Branch Library. President Romero called the meeting to order at 5:00 P.M. Georgie Blanchard gave invocation. The Pledge of Allegiance was led by Henry Derouselle. Secretary recorded attendance. Members present were: Tommy Romero, Georgie Blanchard, Charlene Leblanc, Chenita Broussard, Henry Derouselle and Joseph Carnell. Freda Harrison was absent. Also in attendance: Parish President, Pete Delcambre, Raymond Bernard, Administrator for St. Martin Parish Government, Chip Maraist, Library Accountant, Yvonne Narcisse and Eva Potier from the Village of Parks, Glenn Angelle, Brian Estes and Dionne Sonnier, Architects for Angelle Architects.

On a motion by Georgie Blanchard and a seconded by Charlene Leblanc the minutes of the June 2, 2025 meeting were approved unanimously.

Public Comment: There was none.

Unfinished Business:

Parks Branch Library

Architect Glenn Angelle, Brian Estes and Dionne Sonnier provided a visual layout of the Parks Branch Library. A meeting was held previously with the Library Director to discuss program layout of all areas of the new library facility. These included reading area, circulation area, study rooms, meeting room, workroom, restrooms, and storage areas. There are some details that need to be discussed with Mayor Kately. This was only a preliminary meeting and a follow-up meeting will be held to discuss further details of the building project. Motion for the Architect to move forward with preliminary building plans by Henry Derouselle and seconded by Georgie Blanchard and approved unanimously.

Parish President Pete Delcambre stated that his office will support and be willing to provide any guidance/assistance needed for the library projects. President Romero and the members thanked him.

Raymond Bernard, Parish Administrator updated the members on the St. Martinville Branch Library Roof Repair/Replacement. Due to the age of the existing roof, the continued leaks in the roof and possible structural damage, replacement of the roof is being considered. He provided information from the findings of the Structural Engineer the estimated budget cost will be \$450,000.00. The project has been advertised in the Tech News for three weeks. A Pre-Bid meeting will take place on August 6, 2025 at St. Martinville Branch Library. Bids will be accepted at Parish Government office on August 16, 2025. He stated the project could start in October.

Mr. Chip Maraist, Library Accountant gave the members an explanation of the Financial Statement for 2024. The library finances are in good shape. Beginning in 2025 there can be a \$200,000.00 loss of funds due to the 70% millage, also decline of interest rates maybe factors of loss revenues. He stated overall the library finances should be substantial for operation for many years.

Fiscal Agent Bids were received from the following banking institutions: Home Bank, B1 Bank and Farmer's Merchant Bank. Chenita Broussard motioned and Charlene Leblanc seconded to approve the Bids and was unanimously approved.





The proposal by Parish Councilwoman Carla Jean Batiste of District 2 that requested the Board to purchase two computers for Outreach at the Cade Community Center was motioned by Georgie Blanchard and seconded by Chenita Broussard was approved unanimously. It was decided that the Board not purchase printers, due to cost of toner cartridges. Mrs. Brew informed the members that logistics and a written Agreement will be signed with the Parish in regards to the Outreach at Cade community Center.

Joseph Carnell, newly appointed Board member was introduced and welcomed to the Board. Mr. Carnell is a retired Engineer and very active with Parks Community Support Group. He expressed he is very happy to serve and looking forward to the new Parks Library.

In the Director's update Mrs. Charlar Brew informed the members about the success of 2025 Summer Reading Program. The attendance and participation were very good. She received very positive feedback from patrons of all ages about the programs and activities offered this summer.

Board members were provided with the July Financial statement.

She asked Board approval for St. Martin Parish Library participate in the Dolly Parton Imagination Library. To promote and enhance Early Literacy Skills in the community, Parents can register their children from birth to age 5. Registration can be done online from home or any of the Branch Libraries in St. Martin Parish. The Library will coordinate activities with books associated with the program. Motion for approval by Chenita Broussard and seconded by Charlene Leblanc.

Good of the Order: Thanks to all members for their support and their dedication to the Library Board.

The next scheduled board meeting will be on October 8, 2025. Being no further business, Georgie Blanchard moved that the meeting be adjourned and Charlene Leblanc seconded. It was approved unanimously.

Respectfully submitted by,

Charlar P. Brew, Secretary

