

ST. MARTIN PARISH LIBRARY

BOARD OF CONTROL

NOTICE OF PUBLIC MEETING

A public meeting will be held as follows:

DATE: Monday, February 3, 2025

TIME: 5:00 PM

PLACE: Breaux Bridge Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting, 2 December, 2024

Public Comment

Unfinished Business

Parks Library

Fiscal Agent Bid

Policy Revision

New Business

Audit Engagement

Louisiana Compliance Questionnaire

Director's Update

Adjournment

Charlar P. Brew, Director

St. Martin Parish Library

201 Porter Street

St. Martinville, LA 70582

337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, February 3, 2025 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:00 P.M. Chenita Broussard gave invocation and Georgie Blanchard led the Pledge of Allegiance. Secretary, Charlar Brew recorded attendance. Members present were: Georgie Blanchard, Chenita Broussard, Mike Formeller, Charlene Leblanc and Tommy Romero. Freda Harrison and Henry Derouselle were absent. Also, in attendance were: Mayor Kevin Kately and Yvonne Narcisse from the Village of Parks, Merinda Aubrey and Missy Malone.

On a motion by Georgie Blanchard and a seconded by Chenita Broussard the December 6, 2024 minutes were approved unanimously.

Public Comment: Ms. Missy Malone a parish resident expressed concern of the recent Rededication of the Library and Tax Millage and was provided an explanation by President Romero and members of the Board.

Unfinished Business:

Parks Library:

There was much discussion on the construction of a new library in Parks. Talks have transpired since 2018 concerning construction of a new library in Parks. Property adjacent to Parks City Hall has been donated by the Potier Family for the sole purpose of building a library in the community. Library Funds are available. President Romero and Library Director, Charlar Brew informed the members of the details of the Discussion Meeting held on January 30, 2025 with Parish President Pete Delcambre, Members of the St. Martin Parish Government Council and Parish Attorney Lee Duio. It was suggested that Charlar Brew, Library Director and President Romero appear before the St. Martin Parish Council Committee meeting on February 18, 2025 to discuss all the details of the Library Project.

Fiscal Agent Bid:

Fiscal Agent Bids for 2025 were received from B1 Bank. It was motioned by Gerogie Blanchard and seconded by Charlene Leblanc to place \$1,000,000.00 in B1 Bank for a Money Market Account and approved unanimously.

Policy Revision:

Board of Control Policy Recommendations for St. Martin Parish Library Compensation Policy and Program was presented for approval. Motioned by Chenita Broussard and seconded by Georgie Blanchard and approved unanimously.

New Business

Audit Engagement

Louisiana Compliance Questionnaire:

The yearly Audit Engagement and Louisiana Compliance Questionnaire prepared by Maraist and Maraist Certified Public Accountant was motioned for approval by Mike Formeller and seconded by Chenita Broussard and approved unanimously.





In the Director's update Mrs. Charlar Brew gave the printed End of monthly financial report as of January, 2025 to the members. Members were informed of all the upcoming program and activities of the library.

Good of the Order: Thanks to all members for their support and their dedication to the Library Board.

The next scheduled board meeting will be on May 5, 2025. Being no further business, Charlene Leblanc motioned that the meeting be adjourned and Georgie Blanchard seconded. It was approved unanimously.

Respectfully submitted by,

Charlar P. Brew, Secretary

DRAFT

