

ST. MARTIN PARISH LIBRARY

BOARD OF CONTROL

NOTICE OF PUBLIC MEETING

A public meeting will be held as follows:

DATE: Monday, November 04, 2024

TIME: 5:00 PM

PLACE: St. Martinville Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting, 7, October 2024

Public Comment

Unfinished Business

Library Millage

New Business

Holidays 2025

Proposed Budget 2025

Determine Salary Range

Review Compensation Recommendation 2025

Review Operating Budget 2025

Director's Update

Adjournment

Charlar P. Brew, Director

St. Martin Parish Library

201 Porter Street

St. Martinville, LA 70582

337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, November 4, 2024 at 5:00 P.M. at the St. Martinville Branch Library. President Romero called the meeting to order at 5:00 P.M. Charlene Leblanc gave invocation. Pledge Allegiance led by Mike Formeller . Members present were: Tommy Romero, Henry Derouselle, Mike Formeller, Charlene Leblanc,

Freda Harrison, Georgie Blanchard and Chenita Broussard were absent. Also in attendance was St. Martin Parish Councilwoman Carla Jean Batiste.

On a motion by Mike Formeller and a seconded by Henry Derouselle the minutes of October 7, 2024, were approved unanimously.

Public Comment: There was no public comment.

Unfinished Business:

The upcoming Rededicated Library Tax Millage which will be on the December 7, 2024, Election Ballot was discussed. Councilwoman Carla Jean Batiste stated that Parish President Pete Delcambre was presenting to several organizations' information about the upcoming tax millage proposals.

New Business:

The Director reviewed all documents for 2025 for St. Martin Parish Library. These will be voted on at the December meeting.

Holidays 2025: All holidays remain the same as previous year

Proposed Budget 2025 was discussed with line-item amount allocations for each budget category.

Determine Employee Salary Range was provided for each employee

Review Compensation Recommendations for 2025. The director is recommending a salary increase for employees due to the rising cost of living adjustment and insurance rates increase. Proposals were given for 2%, 3% and 4%. Mr. Formeller stated it would be best to keep increases minimal due to the uncertainty of funds from the Library Rededication Tax Millage.

Review Operating Budget 2025: The operating budget that is to be published in the Teche News; the official Library journal was discussed. After Mrs. Brew's collaboration with Charles Maraist, Accountant. The members expressed it was a safe Proposed Budget due to the uncertainty of funds that will be available from the upcoming Millage tax. She informed the Board that the Budget could be amended.

In the Director's update Mrs. Charlar Brew gave the Board members the end of month financial report for October, 2024. She stated that several programs are scheduled for November. November Bulletin was sent in the Board packets.

Good of the Order: Director thanked all the members for their support and their dedication to the Library Board. She wished everyone a Happy Veterans Day and Happy Thanksgiving.





The next scheduled board meeting will be on December 2, 2024, at Breaux Bridge Branch Library. Being no further business, Charlene Leblanc motioned that the meeting be adjourned, and Henry Derouselle seconded. It was approved unanimously.

Respectfully submitted by,

Charlar P. Brew, Secretary

