

ST. MARTIN PARISH LIBRARY**BOARD OF CONTROL****NOTICE OF PUBLIC MEETING**

A public meeting will be held as follows:

DATE: Tuesday, May 07, 2024

TIME: 5:00 PM

PLACE: St. Martinville Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting 4 December, 2023

Public Comment**Unfinished Business**

St. Martinville Branch Library Building Renovation Update

Policy Revisions

New Business

Louisiana Compliance Questionnaire

Library Needs Assessment

Fiscal Agent Bids

2024 Summer Reading Program

Director's Update**Adjournment**

Charlar P. Brew, Director

St. Martin Parish Library

201 Porter Street

St. Martinville, LA 70582

337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.



The St. Martin Parish Library Board of Control met on Tuesday, May 7, 2024 at 5:00 P.M. at the St. Martinville Library. President Romero called the meeting to order at 5:00 P.M. Charlene Leblanc gave invocation and Pledge Allegiance led by Mike Formeller. Secretary recorded attendance. Members present were: Tommy Romero, Mike Foremeller, Charlene Leblanc, Freda Harrison and Chenita Broussard.

Georgia Blanchard and Henry Derouselle were absent.

On a motion by Charlene Leblanc and a seconded by Freda Harrison, the Minutes of the December 4, 2023 minutes were approved unanimously.

There was no Public Comment.

Unfinished Business:

Update on the St. Martinville Building Renovation

There has been an issue with the Generac Generator since the time of installation, a new controller switch has been ordered. It is under warranty. Copies of all Service Orders were requested from ARCCO. ARCCO was scheduled onsite May 3 but rescheduled due to inclement weather.

St. Martin Parish Government is working with the library to determine what will be done in regards to repair of the metal roof at St. Martinville Branch Library. ARL Contractors has submitted photos of their findings.

There was discussion of surplus property in storage, a quote for disposition of \$2,600.00 was provided by Acadiana Movers. Several governmental agencies were contacted but had no interest in the property. Mike Formeller suggested that the St. Martin Parish School Board be contacted about the property.

In other business, revisions on several policies were discussed. These included policies regarding Act 436, Sick and Annual Leave, Separation and Inclement Weather. Motion to approve policies by Mike Formeller, seconded by Charlene Leblanc, and approved unanimously.

The upcoming 3.9 Library Tax Renewal Millage was discussed. There has been some concern and discussion that the Library Tax up for renewal may be discontinued and funds diverted to other government funding sources. Mrs. Brew informed the Board Members that she has contacted Parish President Pete Delcambre concerning the Library Millage Renewal. Parish President Delcambre informed Mrs. Brew that a Special Meeting would be held with the Board to discuss the Library Renewal.

Board Member Chenita Broussard expressed concern of building a much-needed facility in the Village of Parks. The project has been previously discussed by the Board for many years. Services to Lower St. Martin was also discussed.

New Business:

Louisiana Compliance Questionnaire was presented. Motion for approval by Charlene Leblanc, seconded by Freda Harrison, and approved unanimously.



Director presented library needs assessment. Included were possible new metal roof for St, Martinville Library as well as the need for any other major maintenance needed at any of the parish libraries. A new Voice over Internet telephone system, Program Registration Platform, upgrade to the website, upgrade to laptop and desktop computer, Interactive Board and other technologies. Also included is Landscaping to St. Martinville Branch Library.

Motion to approve library assessment needs by Mike Formeller and seconded by Freda Harrison.

Fiscal Agent Bids for 2024-2025 were discussed. Letters will be sent to the following financial institutions: B1 Bank, Home Bank, Farmer's, Merchants Bank, and Community First Bank. They are to be returned prior to the August Board Meeting on August 5, 2024.

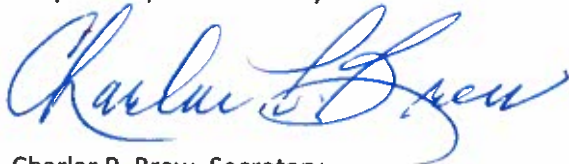
The 2024 Summer Reading Program will begin registration on May 20, 2024. This year's theme is Adventure Begins at your Library. There will be a variety of fun-filled and interesting programs for children, teens and adults.

Copies of the financial report for April 2024 was given to the members.

For the Good of the Oder: Members were thanked for their support and dedication to the Library Board.

The next scheduled meeting will be held on August 5, 2024. Being no further business, Chenita Broussard motioned for adjournment and Charlene Leblanc seconded and was approved unanimously,

Respectfully Submitted by:



Charlar P. Brew, Secretary

