

St. Martin Parish Library

Request for Reconsideration of Library Material

All fields below are required and must be completed.

Date of Submission: _____ Library Card Number: _____

Card Holder Name: First _____ Last _____

Card Holder Address: _____

City _____ LA Zip _____

Mailing Address (if different) _____

City _____ LA Zip _____

Telephone Number _____ E-mail address: _____

Complainant Represents: Self Organization or Group (Identify) _____
 School (Identify) _____

How would you prefer to correspond in reference to this request for reconsideration of library material?

Email Mail (indicate which address) _____

Is this complaint related to LA R.S. 25:225 (Access of Materials to Minors)? Yes No

1. Type of resource on which you are commenting:

Book Audiobook Video Magazine
 Newspaper Electronic Resource Other: _____

2. Title of Work: _____

Author/Producer of Work: _____

3. At which library location or in which electronic resource did you encounter this material? _____

4. What brought this item to your attention? _____

5. Did you review/read the entire item? If not, what sections did you review/read? _____

6. What course of action do you recommend in regard to this material? _____

7. Please state your reasons for making this recommendation. To what in the item do you object? Please be specific: cite pages, scenes, or sections. Consider commenting on the resource as a whole, as well as being specific on the matters which concern you. _____

8. In its place what materials would you recommend on this topic? _____

Approved by St. Martin Parish Library Board of Control February 2023; Revised Dec 2023; Latest revisions approved as of the 7th day of May, 2024, and shall be implemented no later than June 1, 2024.

NOTE: You will be advised in writing of the decision after review. Information submitted to a public body, such as this form, may be subject to public records requests pursuant to the provisions of the Louisiana Public Records Law, La. R.S. 44:1, et seq. Library patron shall be redacted from the reconsideration requests before it is made available to the public.