



ST. MARTIN PARISH LIBRARY

BOARD OF CONTROL

NOTICE OF PUBLIC MEETING

A public meeting will be held as follows:

DATE: Monday, November 06, 2023

TIME: 5:00 PM

PLACE: St. Martinville Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Public Hearing 2024 Budget

Regular Business

Approval of Minutes from last meeting 2 October, 2023

Public Comment

Unfinished Business

St. Martinville Branch Library Building Renovation Update

New Business

Holidays 2024

Proposed Budget 2024

Determine Salary Range

Compensation Recommendation 2024

Operating Budget 2024

Act 393 Open Meetings Law

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, November 6, 2023 at 5:00 P.M. at the St. Martinville Library. President Romero called the meeting to order at 5:00 P.M. Charlene Leblanc gave invocation. Pledge Allegiance was led by Henry Derouselle. Secretary recorded attendance. Members present were Tommy Romero, Henry Derouselle, Mike Formeller and Charlene Leblanc. Freda Harrison, Georgia Blanchard Chenita Broussard were absent.

On a motion by Mike Formeller and a seconded by Charlene Leblanc, the minutes of the October 2, 2023 minutes were approved unanimously.

The Secretary asked to add an item on Employee Insurance for 2024 to the agenda for New Business. Motioned by Henry Derouselle, seconded by Charlene Leblanc, and approved unanimously.
No public in attendance.

Unfinished Business:

Update on the St. Martinville Renovation

Generator has been installed It is recommended that due to its location that it be fenced in. BNicko fence cost is \$5,400.00. The members requested two additional quotes with the same specifications.

A Renovation plaque will be placed on the exterior of the St. Martinville Branch Library the cost is \$3,926.65. ARL Construction will install the plaque free. Motion for purchase of the Plaque by Charlene Leblanc, seconded by Henry Derouselle, and approved unanimously.

Brasseaux's Nursery gave a quote for replacement of damaged plants at Breaux Bridge Branch Library for \$2,090.00.

Installation of plants for the front of Cecilia Library will be \$400.00. It was requested at a previous meeting by Board member Charlene Leblanc. Motion for replacement and installation of plants by Brasseaux's Nursery by Charlene Leblanc, seconded by Mike Formeller, and approved unanimously.

There was also discussion about remaining surplus property that was not sold in auction. It was stated that the City of St. Martinville or Father Champagne may be interested. Item was tabled until we have more information.

New Business:

Director discussed the Holidays for 2024. A detail line item was given for the Proposed 2024 Budget and Operating Budget. Several increases in budget items are due to cost increases. Director reviewed compensation recommendations and ranges. Board members were asked to give consideration for increase for cost of living.

Members were informed about increase in Employee insurance. There will be a 2.5 % increase in medical insurance and 5.9 % increase in dental coverage





ACT 393 Open Meeting Law

All public bodies that have the capability to conduct electronic meetings (tele or videoconference) shall adopt rules, regulations and procedures to allow any member of the public with a disability recognized by the Americans with Disabilities Act (ADA), or caretaker of such person, to participate in its meetings if such person so requests. Public bodies that do not have such capability shall adopt rules to facilitate viable alternative methods for members of the public with an ADA disability to participate in its meetings if such person, or caretaker, so requests.

Motion to adopt rules and regulations of Act 393 by Henry Derouselle, seconded by Mike Formeller, and approved unanimously.

In the Director's update, Mrs. Charlar Brew gave the printed End of Month Financial report to the members. She informed the members that library programs and attendance have increased at all Branches. Several programs are planned for November and December.

For the Good of the Order: She thanked the members for their support and their dedication to the Library Board and wished Happy Veteran's and Happy Thanksgiving.

The next scheduled board meeting will be on December 4, 2023. Being no further business, Charlene Leblanc moved that the meeting be adjourned and Mike Formeller seconded. It was approved unanimously.

Respectfully submitted by,

Charlar P. Brew, Secretary

