



ST. MARTIN PARISH LIBRARY

BOARD OF CONTROL

NOTICE OF PUBLIC MEETING

A public meeting will be held as follows:

DATE: Monday, October 03, 2022

TIME: 5:00 PM

PLACE: Breaux Bridge Branch Library

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from last meeting, 1 August 2022

Public Comment

Unfinished Business

St. Martinville Branch Library Building Renovation Update

New Business

Personnel Update

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





The St. Martin Parish Library Board of Control met on Monday, October 3, 2022 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:00 P.M. Georgie Blanchard gave invocation and Mike Foremeller led Pledge Allegiance. Charlar Brew, Secretary recorded attendance. Members present were Georgie Blanchard, Henry Derouselle, Mike Formeller, Freda Harrison and Tommy Romero. Charlene Leblanc and Chenita Broussard were absent. Also in attendance were Parish President Chester Cedars and Dionne Sonnier of Angelle Architects.

Motion for approval of minutes of August 1, 2022 by Georgie Blanchard, seconded by Henry Derouselle, and were approved unanimously.

Public Comment.

There was no public in attendance.

Under Unfinished Business, Architect Dionne Sonnier gave an update on the upcoming St. Martinville Branch Library Renovation.

Pre-bid meeting was held at St. Martinville Branch Library on September 14, 2022 at 10:00 there were four contractors in attendance.

Bid opening for the project was held on September 28, 2022 in Parish Government Meeting Room. Two Contractor bids were submitted.

Southern Structures Construction - Base Bid \$350,000.00 Alternate 1 \$80,000.00

ARL Construction- Base Bid - \$275,000.00 Alternate 1- \$75,000.00

The low bid was ARL Construction. Dionne informed the members that the estimated probable cost of the renovation was \$430,000.00. She did speak to ARL Construction and informed the members that all documents were received.

General Scope of Work.

1.) Minor interior renovations to existing branch library includes: Remove existing flooring and replace with new LVT and carpet, for Meeting room and Children's area; remove existing circulation desk and patch existing carpet; paint interior walls and furring as noted; replacing identified existing interior light fixtures as noted; new half-wall niche for existing copier machine; three new study rooms with associated electrical and HVAC work, as indicted; new laminated cabinetry in children's area; new vinyl window film for Teen area;

2.) Alternate price for upgraded LED lighting in identified areas.

Project Duration: Overall duration of the project is listed at 120 days from the Notice to proceed ...however; it will depend on material shipping times/material availability.





Owner's Priorities: The contractors are aware of the hours of operation and that the Library has a calendar of events that will need to be accommodated. The Pre-Constitution meeting is when the Contractor, Owner and Architect will discuss priority of work, sequencing of work and then to establish an overall project schedule.

She stated with the approval of the Library Board and Parish Council the contract could be signed. Parish President Cedars recommended signing the contract as soon as possible. After review of the contract, it could be signed. Mr. Romero asked the Architect what would be the total cost of the project. Her response was about \$670,000.00

There will be separate contracts for AC Repairs, Furniture and Generator. Landscaping for the exterior could be updated.

Mr. Cedars questioned why there were only two bids for the project. Dionne stated it could have been the nature of the project, a renovation. She also stated another contractor stated scheduling conflicts.

Mr. Derouselle stated he has worked with ARL on School Board projects and they are reputable. The company also renovated the Cecilia Civic Center. Dionne suggested signing the contract so the Contractor can begin ordering materials needed. Mr. Cedars recommended approval of the bid. Motion to approve ARL Bid for renovation for St. Martinville Branch Renovation was made by Mike Formeller, seconded by Henry Derouselle, and approved unanimously.

Dionne stated that St. Martin Parish Library Board of Control and ARL Construction would be issued a Draft of the contract for review, followed by signatures. Mr. Cedars will present Resolution for renovation of St. Martinville Branch Library to Parish Council at the meeting on October 4, 2022.

In new business, Mrs. Brew, Director gave update on Personnel. She also presented results of the recent Library Customer Service Survey. Recommendations were for the library to provide more adult and teen programs and computer classes. She informed the members that attendance has increased. Members will be mailed September End of Month financial statement once reconciliation is done.

For the Good of the Order a reminder of Hazardous Waste Day, which the library is a co- sponsor of the event will be held on October 8, 2022 from 8:00 – 12:00 at Parc Hardy in Breaux Bridge.

Next meeting scheduled for Monday, November 7, 2022.

Motion for adjournment by Freda Harrison, seconded by Mike Formeller, and approved unanimously.

Respectfully Submitted by,

Charlar P. Brew, Secretary

