

ST. MARTIN PARISH LIBRARY**BOARD OF CONTROL**

Meeting: Monday, December 6, 2021
5:00 PM

Breaux Bridge Branch Library

AGENDA

Call to Order
Invocation
Pledge of Allegiance
Attendance

Public Hearing 2022 Budget

Regular Business
Approval of Minutes from last meeting, 1, November, 2021
Public Comment

Unfinished Business

St. Martinville Branch Library Renovation Update

New Business

Holidays 2022
Proposed Budget 2022
Determine Employee Salary Range
Compensation Recommendations 2022
Operating Budget 2022

Election of Officers for 2022

Director's Update**Adjournment**

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





Meeting: December 6, 2021

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, December 6, 2021 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:00 PM. Charlar Brew gave the invocation and Mike Formeller led the Pledge of Allegiance. Michelle Breaux, Administrative Assistant recorded attendance. Members present were: Tommy Romero, Freda Harrison, Georgie Blanchard, Charlene Leblanc, Mike Formeller and Henry Derouselle. Chenita Broussard was absent. Also in attendance were Architects Dionne Sonnier, Glenn Angelle and Parish President Chester Cedars.

On a motion by Henry Derouselle and seconded by Mike Formeller the minutes of the November 1, 2021 were approved unanimously.

There was no public in attendance.

The first agenda item of unfinished was the St. Martinville Renovation update. Architect Glenn Angelle informed the members that the proposed project budget estimate could fluctuate if the construction cost changes. Glenn Angelle will evaluate the bids for HVAC repairs and generator installation and give an update at February 7, 2022 board meeting. The construction, HVAC, and generator budget and scope will be amended accordingly. Mr. Cedars will review the AIA document draft submitted by Angelle Architects and the St. Martinville Branch HVAC summary from ADG. Angelle Architects and Denelle Wrightson architectural firms will work together on the renovation project. Angelle Architect and M&H will work together on the HVAC repairs.

Under new business, The Board approved holidays for 2022. No new holidays were approved. Motioned by Mike Formeller and seconded by Charlene Leblanc and approved unanimously. Motion to approve St. Martin Parish Library budget for 2022 motioned by Georgie Blanchard and seconded by Henry Derouselle and approved unanimously. In a discussion of compensation recommendation for 2022, the members discussed a 2%-6% compensation increase due to increase in cost of living. Mr. Romero said cost of living increased 8-9 % and asked the board to come to an agreement on compensation increase and said that the budget had the funds available for an increase. Mr. Cedars suggested the board take all factors into consideration including the 6-9% cost of living increase this year and to stay on the safe side with a final decision. Georgie Blanchard and Tommy Romero recommended 6%. The members agreed and approved unanimously.

Election of officers for 2022 was next on the agenda. Georgie Blanchard suggested that the present officers keep their office for 2022. The members agreed and approved unanimously.

In the Director's update Mrs. Brew advised that libraries would be closed on Friday, December 10, 2021 for staff development day. She informed the members of her visit to Stephenville to complete an overview of the Storywalk installation by the St. Martin Parish Library and partnered with a grant from the LSU Ag Center for the Healthy Communities Program. KATC was present and published an article of the project. Mrs. Brew and Mr. Cedars discussed additional Storywalk installations throughout several parish parks in the future. Mrs. Brew stated that attendance at library branches is increasing. She advised the members that the St. Martin Parish Library had a 2% decrease in health insurance premiums provided by the CCMSI 2022 renewal.



In closing, Mr. Cedars advised board members several parish project updates.

The next scheduled Board meeting will be on February 7, 2022. Being no further business, Henry Derouselle moved and Charlene Leblanc seconded that the meeting be adjourned. It was approved unanimously.

Respectfully submitted by,

A handwritten signature in cursive script, appearing to read "Charlar Brew".

Charlar Brew, Director

DRAFT