



**ST. MARTIN PARISH LIBRARY**

**BOARD OF CONTROL**

**Meeting: Monday, October 4, 2021  
5:00 pm**

**Breaux Bridge Branch Library**

**AGENDA**

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Attendance**

**Regular Business**

**Approval of Minutes from Meeting, August 2, 2021**

**Public Comment**

**Unfinished Business**

**St. Martinville Library Branch Update**

**St. Martinville Library Branch Repairs**

**New Business**

**Story Walk**

**Juneteenth Holiday**

**Director's Update**

**Adjournment**





Meeting: October 4, 2021

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, October 4, 2021 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order. Charlar Brew gave the invocation and Charlene Leblanc led the Pledge of Allegiance. Michelle Breaux, Administrative Assistant recorded attendance. Members present were: Tommy Romero, Charlene Leblanc, Georgie Blanchard, Henry Derouselle Freda Harrison, and Mike Formeller. Chenita Broussard was absent.

On a motion by Charlene Leblanc and a seconded by Henry Derouselle the minutes of the August 2, 2021 minutes were approved unanimously.

The first agenda item of unfinished business, Mrs. Brew, Director gave an update on the St. Martinville branch remodel. Mrs. Brew advised that a quote was provided to all board members and advised members that Ms. Denelle Wrightson, Library Architect/Consultant recommended a local architect to provide services that would not be included in her quote such as electrical, construction, and building design. Mrs. Brew state that Ms. Wrightson suggested using local architect Glenn Angelle, Angelle Architects. Mr. Romero asked how would the overage costs on the remodel be handled and Ms. Leblanc suggested we may need to involve an attorney to hold the architect accountable for the bid once finalized so that there would be no overage costs. Mr. Formeller agreed that we should not have any additional expenses once bid is finalized. Mr. Derouselle suggested having all architects attend the next board meeting. Mrs. Brew advised that Mr. Cedars, Parish President should also be in attendance. All board members agreed to have Ms. Wrightson, Mr. Angelle, and Mr. Cedars attend to discuss further at the next board meeting. Mrs. Charlar suggested that a generator also be installed at the St. Martinville branch as part of the remodel due to all branches library software/systems being powered by the St. Martinville branch. Board members recommended installing a generator that runs on natural gas and should be included in the remodel project.

Next on the agenda Mrs. Brew gave an update on the current St. Martinville branch repairs. Mrs. Brew stated St. Martinville branch has new leaks in the roof since our last hurricane. The St. Martin Parish Government and contractor Craig Prosper, Prosper Contractors are working on evaluating the roof issues and how repairs should be handled. Ms. Blanchard asked if there was any interior damage. Mrs. Brew stated that there are condensation issues within the branch and that M&H Air Conditioning have installed sensors and are accessing the issues. Mr. Derouselle suggested contacting a Mechanical Engineer to evaluate the needed repairs. Mr. Romero recommended getting these issues resolved before finalizing a bid for the remodel project.

Under new business, Mrs. Brew discussed the library "Story Walk" project. She advised that a partnership with Jessica Randazzo, LSU Ag was pending a state grant approval to help fund the project. Mrs. Brew stated that story walks would possibly be set up at multiple parish park locations and that the St. Martin Parish Government would also be involved in the project.

Next on agenda Mrs. Brew stated that Juneteenth is now an approved federal holiday and that two 2022 SMPL holiday schedules would be provided to board members at the next board meeting for review and approval.



In the Director's update Mrs. Brew gave the board members copies of the end of month financial report for review and stated that the library is in good financial standing. Mr. Romero asked if the future 50% ad valorem funds tax cut for the SMPL would be in effect in 2022. Mrs. Brew stated that proceeds from the Rededicated Ad Valorem tax fund has been confirmed and the 2022 proposed SMPL budget would be provided at the next board meeting. Mrs. Brew stated that the St. Martin Parish Household Hazardous Waste Day was a huge success with over 250 vehicles that participated in the drop off. The library has developed a partnership with Acadiana Workforce Solutions to hold employment workshops at our library branches as part of the American Rescue Plan Act 2021 grant funds expenditures.

For the good of the order, Charlar. thanked the Board for their continued dedication and support to the library.

The next scheduled Board meeting will be on Monday, November 1, 2021.

Being no further business, Mr. Derouselle moved that the meeting be adjourned and Ms. Harrison seconded. It was approved unanimously.

Respectfully submitted by,

A handwritten signature in blue ink, reading "Charlar P. Brew". The signature is written in a cursive, flowing style with a large initial "C".

Charlar P. Brew, Director