



ST. MARTIN PARISH LIBRARY
BOARD OF CONTROL

Meeting: Monday, April 05, 2021

Breaux Bridge Branch Library

AGENDA

Call to Order
Invocation
Pledge of Allegiance
Attendance

Regular Business

Approval of Minutes from Meeting, 1 February, 2021

Public Comment

Unfinished Business

Medical Plan Benefits Post Retirement Eligibility Revision
Update on St. Martinville Branch Library Building
Louisiana Compliance Questionnaire (Audit Engagement)
Request from Community First Bank

New Business

Millage-Parish President Chester Cedars
Board Member Replacement

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





Meeting: April 5, 2021

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, April 5, 2021 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:05 PM. Charlar Brew gave the invocation and Brenda Hobbs led the Pledge of Allegiance. Charlar Brew, Secretary recorded attendance. Members present were: Tommy Romero, Freda Harrison, Brenda Hobbs and Georgie Blanchard. Also in attendance was Parish President Chester Cedars. Absent was: Chenita Broussard and Charlene Leblanc. On a motion by Georgie Blanchard and a seconded by Freda Harrison the minutes of the February 5, 2021 minutes were approved unanimously.

The first agenda item of unfinished was a motion for approval of a revision to the Retirement Policy. Motion to approve revision by Brenda Hobbs and seconded by Georgie Blanchard and approved unanimously.

Next item was an update on St. Martinville Branch Library Building. Charlar Brew informed the members of repairs needed to St. Martinville Branch Building after a walkthrough with administrator of St. Martin Parish Government, because the library is a public building property of St. Martin Parish. Due to the 25-year age of the building, there are some maintenance issues that are needed to the building. Painting of interior as well as large cracks throughout the building possibly due to cold weather and age of building. Discussed was possibly adding two study rooms. Quotes were provided by Craig Prosper Contractor. Mr. Romero recommended contacting Denelle Wrightson Library Consultant/ Architect that did schematics of the Breaux Bridge Library to get her opinion on possible renovations and remodeling of the St. Martinville Branch. Georgie Blanchard questioned if an architect was needed. Mr. Cedars stated most likely the services of an architect would be needed and he would do further research and get back with the information to the Board. Also public bid laws would be necessary for any repairs to the building.

Next agenda item was a motion of approval for Louisiana Compliance Questionnaire by Brenda Hobbs and seconded by Freda Harrison and approved unanimously.

Next on the agenda was a request by Community First Bank to establish an account with them, a local bank that provides funds for the people in the community. At the previous meeting it was recommended that the Director discuss this matter with Mr. Maraist, Accountant. Mr. Maraist recommended an investment amount that is under the FDIC limits of \$250,000.00. A motion to place funds in Community First Bank by Georgie Blanchard and seconded by Freda Harrison and approved unanimously. Amount to be deposited in Community Bank to be determined after consulting Mr. Chip Maraist, Accountant.

Under new business, Parish President Chester Cedars explained the Millage for 2021 that will be set by the Parish Governing Authority. He stated in the past, the Library Board would set millage rates. After research from the Legislative Auditor and Assessor it is the Parish Governing Authority that set the millage rates. Parish Governing Authority will propose millage for the taxable year. Mr. Cedars stated the millage would remain the same with the exception of the 3.83 Rededicated Library Millage approved by the voters in the November, 2020 Election. The 3.9 Library millage that expires in 2024 would remain the same. Mrs. Hobbs questioned the possibility of the the rates being rolled forward. Mr. Cedars stated he would generally advocate possibly rolling the Maintenance Millage due to increasing cost of maintenance in many areas.



Board member replacement for deceased Board member Cramin Wiltz was discussed. The following recommendations were presented: Bryan Stanton and Mike Formeller. Mrs. Brenda Hobbs recommended Solinsky Mitchell and Joe Walker, both African Americans to replace Mr. Cramin Wiltz. President Romero asked the members to vote on the names recommended. Four Board members recommended Mike Formeller to be the recommended replacement to be presented to Parish Council for consideration. One member voted against Mr. Mike Foremeller. Mrs. Hobbs asked Mr. Cedars the qualifications of persons being appointed to Boards by Parish Council. A lengthy discussion involved long time Board member Charlene Leblanc. Mr. Cedars informed the Board that he does not equate citizens with residency as in the case of Mrs. LeBlanc. There was much discussion.

Mr. Cedars praised the accomplishments and success of the volunteer St. Martin Parish Library Board as a result of the new library buildings that have been constructed and the sound fiscal management of funds for many years. This is attributed to Library Leadership and the Board working together.

Mrs. Brenda Hobbs stated that she wanted to alert Parish President and the Board when her second term ends in August, 2021 that she does not want to be reappointed to the Board. She expressed that remaining on a Board for too many terms become stale and others should be given an opportunity to serve. President Romero expressed the valuable contribution Mrs. Hobbs has made to the Board.

In the Director's update Mrs. Charlar Brew gave the board members copies of the End of month financial report. She informed the members they would receive an updated financial report once the bank reconciliation was done. In addition, attendance statistics were given to the members. She informed members of April being Fine Free Month and this week being National Library Week (April 4-10) 2021. This year's theme is Welcome Back to the Library. Summer Reading Plans are under way and registration will be May 22nd. Programs will be virtual story time, take home crafts for children and adults.

For the good of the order, Charlar. Thanked the Board for their continued dedication and support to the library and wished Mrs. Freda Harrison a Happy Birthday.

The next scheduled Board meeting will be May 3, 2021. Being no further business, Georgie Blanchard moved and Freda Harrison seconded that the meeting be adjourned. It was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary