



Meeting: Monday, December 07, 2020

Breaux Bridge Branch Library 5:00PM

AGENDA

Call to Order

Invocation

Pledge of Allegiance

Attendance

Public Hearing 2021 Budget

Regular Business

Approval of Minutes from Meeting, 2 November, 2020

Unfinished Business

Tax Millage- Mr. Chester Cedars, Parish President

Update on St. Martinville Branch Library Meeting Room Repairs

New Business

Approve Holidays 2021

Approve Budget 2021

Determine Employee Salary Range

Review Compensation Recommendations 2021

Review Operating Budget 2021

Elect Officers 2021

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with Disabilities Act. If you need special assistance, please contact Charlar Brew at 337-394-2207 describing the assistance that is necessary.





Meeting: December 7, 2020

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, December 7, 2020 at 5:00 P.M. at the Breaux Bridge Library. Vice President, Freda Harrison called the meeting to order at 5:00. Charlar Brew gave the invocation and Brenda Hobbs led the Pledge of Allegiance. Charlar Brew, Secretary recorded attendance. Members present were: Georgie Blanchard, Freda Harrison, Brenda Hobbs and Cramin Wiltz. Chenita Broussard, Charlene Leblanc and Tommy Romero were absent, however Tommy Romero listened to the meeting via teleconference. Also in attendance was Parish President Chester Cedars.

On a motion by Georgie Blanchard and a seconded by Brenda Hobbs the minutes of the November 2, 2020 minutes were approved unanimously.

The first agenda item of unfinished was the Tax Millage and Rededication Proposition that passed on November 3rd election ballot. Mr. Cedar informed the Board that he spoke to Jason Akers, Tax attorneys with Foley and Judell. Mr. Akers informed him of the increasing tax renewals that are not being passed. For the election, Mr. Cedars looked at precinct results. Of the 51% precincts, 40 % voted in favor of the tax. There was a total of 12,704 votes cast in favor of the Proposition and a total of 10,830 votes cast against the Proposition. Early voting was an important factor. The election results were canvassed at the December 1, 2020 Parish Government meeting. Mr. Cedars informed the members of the effects of the Pandemic on Parish Government. Mr. Cedars would like various departments of Parish Government during the year 2021 to provide information to the Board on the various departments in Parish Government. The Library's system presentation is scheduled for December, 2021. The Board thanked President Cedars for his attendance and the information that he presented.

Charlar Brew, Director informed the Board that the repairs to the St. Martinville Branch Library meeting room that were a result of Hurricane Laura are completed. Mrs. Brew acknowledge appreciation to Parish Government assistance in repairs of the facility. Mr. Cedars informed the members some of the expenses may be covered by FEMA.

Under new business, the members approved Holidays for 2021. Motioned by Brenda Hobbs and seconded by Cramin Wiltz and approved unanimously. Motion to approve St. Martin Parish Library Budget for 2021 by Cramin Wiltz and seconded by Georgie Blanchard and approved unanimously. In a discussion of compensation recommendation for 2021 the members discussed a 1.5 - 2% compensation increase. Mrs. Hobbs asked Mr. Cedars for feedback on compensation. Mr. Cedars suggested that the Board receive and review the initial millage revenues. He suggested that we budget for compensation increases and not implement any increases at this time. It was recommended that the increase be postponed until February or March. Mrs. Hobbs recommend 2%. The members agreed.

Election of officers for 2021 was next on the agenda. Georgie Blanchard suggested that the present officers keep their office for 2021. Officers agreed. On a motion by Cramin Wiltz and a seconded by Brenda Hobbs the officers for 2021 was agreed unanimously.



In the Director's update Mrs. Charlar Brew gave the board members copies of the End of month financial report. She informed the members they would receive an updated financial report once the bank reconciliation was done. In addition, COVID statistics was given to the members. She reminded the Board members about completion of state mandated Ethics and Sexual Harassment trainings. She informed the members of the success of virtual library programs, curbside library services and grab and go crafts as well as the Story walk at Longfellow State Park.

For the good of the order, Charlar wished the members a safe and Happy Holidays.

The next scheduled Board meeting will be February 1, 2021. Being no further business, Cramin Wiltz moved and Georgie Blanchard seconded that the meeting be adjourned. It was approved unanimously.

Respectfully submitted by,

A handwritten signature in cursive script, reading "Charlar P. Brew". The signature is fluid and elegant, with a long, sweeping underline that extends to the right.

Charlar P. Brew, Secretary