



Meeting: Monday, August 03, 2020

Breaux Bridge Branch Library

**AGENDA**

Call to Order

Invocation

Pledge of Allegiance

Attendance

Regular Business

Approval of Minutes from Meeting, 1 June, 2020

Unfinished Business

St. Martin Parish Library 2019 Audit Report

New Business

St. Martin Parish Council on Aging Presentation- Burton Dupuis  
Shanese Lewis

Director's Update

Adjournment



Meeting: August 3, 2020

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, August 3, 2020 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order. Charlar Brew gave the invocation and Tommy Romero led the Pledge of Allegiance. Charlar Brew, Secretary recorded attendance. Members present were: Freda Harrison, Brenda Hobbs, Tommy Romero and Cramin Wiltz. Charlene Leblanc, Chenita Broussard and Georgie Blanchard were absent. Also in attendance were St. Martin Parish Councilman Byron Fuselier, Burton Dupuis, Board Chairman and Shanese Lewis, Director of the St. Martin Parish Council on Aging. On a motion by Brenda Hobbs and a seconded by Cramin Wiltz the minutes of the June 1, 2020 were approved unanimously.

The first agenda item of unfinished business was the St. Martin Parish Library 2019 Audit Report. An independent audit was conducted by Maraist & Maraist CPA. The findings revealed no deficiencies and the audit was in compliance. Motion to accept Audit made by Brenda Hobbs and seconded by Freda Harrison and approved unanimously.

Under new business, Burton Dupuis, Board Chairman and Shanese Lewis, Director of the St. Martin Parish Council on Aging presented to the Board. Mr. Dupuis provided information about the purpose, services and function of the Board of the Council on Aging. He informed the members of the 2020 goals for the St. Martin Council on Aging. He discussed in detail the millage revenues of the Council on Aging for 2017-2019. He further discussed the financial needs of the organization and the funding sources which has included many fundraisers. Mr. Romero questioned if grants had been sought. Mrs. Lewis did inform that grants had been received in the past.

The November 3<sup>rd</sup> election for the renewal and rededication of one of the two millages for the library system of St. Martin Parish calls for purpose of acquiring, constructing, improving, operating and maintaining public libraries, supporting programs for the elderly, Council on Aging and mandated expenses for the operation and also improving the maintenance of public buildings and recreational facilities as well as mandated expenses for the operation of the judicial court system.

Mr. Dupuis informed the members of the importance of informing the public of the services and importance of all the entities involved. He discussed making presentations to public bodies, social groups and city councils prior to early voting. Brenda Hobbs questioned Mr. Dupuis of the library involvement to promote awareness. All in attendance agreed that this should be a concerted efforts of Parish Government, Library Board, Council on Aging and the judicial system. He suggested forming a committee which Mrs. Brew agreed to be a member to develop strategies to promote public awareness prior to the election. He suggested a flyer with information to encourage voting for the millage. Plans are to meet soon to brainstorm this and other activities. President Romero thanked Mr. Dupuis, Ms. Lewis and Mr. Blanchard for attending the meeting

In the Director's update Mrs. Charlar Brew gave the board members copies of the End of month financial report. She informed the members they would receive an updated financial report once the bank reconciliation was done. In addition COVID statistics was given to the members. A report was given on the 2020 Summer Reading Program. Program was a success, however participation due to the pandemic was low.



The next scheduled Board meeting will be October 5, 2020. Being no further business, Cramin Wiltz moved and Freda Harrison seconded that the meeting be adjourned. It was approved unanimously.

Respectfully submitted by,

A handwritten signature in blue ink, reading "Charlar P. Brew". The signature is fluid and cursive, with a long horizontal flourish extending from the end of the name.

Charlar P. Brew, Secretary