



Meeting: Monday, October 7, 2019

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order

Attendance

Regular Business

Approval of Minutes from last meeting, August 5, 2019

Unfinished Business:

Update on Cecilia Branch Library Acoustics

New Business:

TLC Cloud Hosting Service

Managed IT Services

Executive Session

Director's Update

Adjournment





St. Martin Parish Library Board of Control

Meeting: October 7, 2019

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, October 7, 2019 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:00 PM. Liz Gautreaux recorded attendance. Members present were: Georgie Blanchard, Freda Harrison, Cramin Wiltz, Brenda Hobbs and Tommy Romero. Charlene Leblanc and Chenita Broussard, were absent. Architect Dione Sonnier was present.

On a motion by Georgie Blanchard and a seconded by Freda Harrison the minutes of the August 5, 2019 minutes were approved unanimously.

The first agenda item of unfinished business was an update on the Cecilia Branch Library meeting room acoustics. Architect Dionne Sonnier provided bids from three companies for acoustical treatment options. She recommends the bid that came in the lowest as a good option from Architectural Acoustics. It would be four standard size ceiling panels in the center section. If this is not enough, additional panels can be added to increase the sound absorption to reduce the echo in the room. Members asked Ms. Sonnier many questions about the other companies and other scenarios to reduce the echo. The board thanked Ms. Sonnier for addressing the board before she left. Much discussion continued concerning the acoustics in the room. Brenda Hobbs motioned that the board contract Architectural Acoustics for option one, four cap-z standard size ceiling panels with the option of adding additional panels if needed. Freda Harrison seconded the motion. It was approved unanimously.

Under new business Mrs. Charlar Brew informed the board members the library is going to cloud technology instead of servers. The transition by TLC will begin October 26 and finish October 28, 2019 with the assistance of Louisiana Convergence who has been assisting the library with technology needs for the last few years. The second item under new business was the bids from three businesses for managed IT Services.

In the Director's update Mrs. Charlar Brew gave the board members a copy of the financial report. The Oral history Project is going well and reminded the board that if they know of someone who would contribute to contact Patty GuteKunst, Library Genealogist. The library held computer classes in all communities recently and overall things are going well.

President Romero requested the members to go into Executive Session. Motioned to go into Executive Session. Brenda Hobbs motioned and seconded by Freda Harrison. It was approved unanimously. The recording was paused. Brenda Hobbs motioned to come out of executive session and seconded by Freda Harrison and approved unanimously. The recording continued. The next scheduled board meeting is November 4, 2019 at Breaux Bridge Branch Library. Being no further business, Cramin Wiltz moved that the meeting be adjourned and Freda Harrison seconded. It was approved unanimously.

Respectfully submitted by,

Charlar P. Brew, Secretary

CB:lg

