



**ST. MARTIN PARISH LIBRARY  
BOARD OF CONTROL**

**NOTICE OF PUBLIC MEETING**

Notice Posted: October 31, 2014

A public meeting will be held as follows:

**DATE:** November 3, 2014

**TIME:** 5:00 PM

**PLACE:** Parks Branch Library

**AGENDA**

Call to Order  
Attendance

Regular Business  
Approval of Minutes from Meeting 4 August, 2014

Unfinished Business  
Breux Bridge Library Construction Update

New Business  
Holidays 2015  
Proposed Budget 2015  
Determine Employee Salary Range  
Review Compensation Recommendations 2015  
Review Operating Budget 2015

Director's Update

Adjournment

Charlar P. Brew, Director  
St. Martin Parish Library  
201 Porter Street  
St. Martinville, LA 70582  
337-394-2207

In accordance with the Americans with disabilities Act, if you need special assistance, please contact Charlar P. Brew at 337-394-2207 describing the assistance that is necessary.



St. Martin Parish Library  
Board of Control

Meeting: November 3, 2014      Parks Branch Library 5:00 PM

The St. Martin Parish Library Board of Control met November 3, 2014 at 5:00 P.M. at the Parks Branch Library. Members present were: Tommy Romero, Cramin Wiltz, Brenda Hobbs, Freda Harrison, Charlene LeBlanc and Chenita Broussard. Administrative Assistant, Liz Gautreaux and Architect Dione Sonnier were also in attendance. Georgie Blanchard was absent. President Tommy Romero called the meeting to order at 5:00 P.M. and a recording was made. Charlar Brew, Secretary, recorded attendance. On a motion by Cramin Wiltz and a second by Chenita Broussard the minutes of the August 4, 2014 meeting were approved unanimously.

The first agenda item of unfinished business was the update on the Breaux Bridge Branch Library construction. Project Manager Dione Sonnier presented to the board the progress of the construction. The progress of the building is still on schedule. The company supplying the windows experienced a fire and there was a delay receiving the windows. They are scheduled to be onsite by November 7, 2014. Once the windows are installed the contractor will begin adding the sheet rock. Once the sheet rock is up, the electricity and light fixtures will be installed. The flooring contractor, Dewberry Architects and Angelle Architects are in communication about the complex patterns of the carpet tiles. The parking lot lighting should be in place sometime in December. Ms. Sonnier presented the board with the following signed change orders which have already been approved. Change orders #7, #8, #11, #13, and #16. Mrs. Brew inquired about the alternate generator listed on the billing for \$60,000. This item was not approved by the board. Ms. Sonnier said she needs to check with Mr. Angelle. Ms. Sonnier supplied the board with the October Application Payment for Cangelosi Ward. The last matter that Ms. Sonnier addressed was the dumpster. It was suggested that instead of having the large dumpster in the parking lot that will cause damage to the parking lot by a large dumpster truck, to receive four cans that can be rolled to the road by the janitorial staff. Four cans is the equivalent size of the large dumpster bin. A motion was made by Freda Harrison that the Library have garbage cans instead of the dumpster in the parking lot. It was seconded by Cramin Wiltz and approved unanimously. The Board thanked Ms. Sonnier for the update.

Under new business was the Holidays for 2015. There was much discussion about the dates and it was determined that the dates listed are the same as in previous years and similar to other government agencies. The next item under new business was the proposed budget for 2015. There was much discussion about the Affordable Care Act coming into place for 2015 and cost to the St. Martin Parish Library. Permission was given to Mrs. Charlar Brew to contact a third party agency to compare prices and health plans to our current plan. Brenda Hobbs motioned that the board accept the proposed budget and continue to investigate the cost of insurance. It was seconded by Chenita Broussard and approved unanimously.

In the Director's update Mrs. Charlar Brew gave the board members copies of the financial report and budget year to date. For the good of the order Mrs. Charlar Brew wished Brenda Hobbs best of luck in her election for Alderman for the City of Breaux Bridge. The next board meeting will be at the St. Martinville Library Branch December 1, 2014. Being no further business, Freda Harrison moved that the meeting be adjourned and Charlene LeBlanc seconded. It was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary

