



Meeting: Monday, May 6, 2019

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Regular Business

Approval of Minutes from last meeting, 4 February 2019

Unfinished Business:

Cecilia Branch Library Update

New Business:

Parish President Chester Cedars
Adopt Tax Millage rate for 2019

Director's Update

Adjournment





St. Martin Parish Library Board of Control

Meeting: May 6, 2019

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met May 6, 2019 at 5:00 P.M. at Breaux Bridge Branch Library. Members present were Tommy Romero, Cramin Wiltz, Brenda Hobbs, Freda Harrison, Charlene LeBlanc, Georgie Blanchard and Chenita Broussard. St. Martin Parish Library Director, Charlar Brew, Library Operations Coordinator, Liz Gautreaux were also present. Parish President Chester Cedars, Architect Dionne Sonnier, Contractor John Curry and Anne-Michelle Oubre of JC Construction were present and Executive Director of the St. Martin Council on Aging, Shanice Lewis. President Tommy Romero called the meeting to order at 5:00 pm and a recording was made. Liz Gautreaux recorded attendance. On a motion by Freda Harrison and a second by Cramin Wiltz the minutes of the February 4, 2019 meeting were approved by Charlene LeBlanc, Brenda Hobbs, Tommy Romero, Georgie Blanchard and Chenita Broussard.

The first agenda of unfinished business was Cecilia Branch Library. Dionne Sonnier reported to the Board. There are a few change orders that need to be approved. Once approved the final pay application for \$30,224.55 will be finalized. There was much discussion about the issues the library experienced during the design process including the acoustics of the meeting room and the plumbing problems. Brenda Hobbs motioned and Freda Harrison seconded the motion to approve the change orders. It was approved unanimously. Ms. Sonnier presented to the board a copy of a site plan for a possible location for the Parks Branch Library. The board thanked Ms. Sonnier, Ms. Oubre and Mr. Curry for their report on the Cecilia Branch Library.

The first agenda item of new business was Parish President Chester Cedars. Mr. Cedars thanked the board for being good stewards of the public funds the voters elected to use for the construction and maintenance of the St. Martin Parish Libraries. He stated that he and the Parish Council are conducting council meetings at different locations throughout the parish, two of them are at the libraries. He invited the board members to come to a council meeting and speak about the library. He informed the library board that Ms. Shanice Lewis, Executive Director of the St. Martin Council on Aging approached him about acquiring funds from the St. Martin Parish Library fund balance. The Library has a healthy fund balance but when you consider what it costs to operate and maintain the St. Martin Parish Library system, it isn't as much as it seems. Mr. Cedars stated it would be illegal to redirect funds and unwise to spend on anything other than the construction and operation of the St. Martin Parish Library. There was much discussion on how the library could offer services to assist the St. Martin Council on Aging. The St. Martin Parish Library offers outreach services to the elderly but are willing to expand other services,



especially for the patrons of Lower St. Martin. The board thanked Ms. Lewis for attending the meeting.

The second agenda item of new business was the adoption of the Tax Millage Rates for 2019. Mr. Romero opened the meeting for public comment. There was no public in attendance. The Library Board of Control voted to approve the 2019 Tax Millage and will not roll forward. The following members voted Yea: Georgie Blanchard, Freda Harrison, Brenda Hobbs, Charlene LeBlanc, Cramin Wiltz, Chenita Broussard and Tommy Romero. There were zero votes for Nay and zero votes to Abstain and zero votes absent for the vote.

In the Director's update Mrs. Brew directed the board to the printed financial report. Mrs. Brew informed the Board that the Summer Reading Program will begin May 18, 2019. Mrs. Brew and the board thanked President Cedars for attending the meeting.

Brenda Hobbs motioned that the board go into Executive Session and was seconded by Chenita Broussard. It was approved unanimously. The recording was paused. A motion was made by Brenda Hobbs to come out of Executive Session and Freda Harrison seconded and it was approved unanimously.

The next scheduled board meeting is August 5, 2019. Being no further business, Chenita Broussard moved that the meeting be adjourned and Charlene LeBlanc seconded and it was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary

CPB:lg