



**Meeting: Monday, June 5, 2017**

**Breaux Bridge Branch Library**

**5:00 PM**

**AGENDA**

**Call to Order**  
**Attendance**

**Regular Business**

**Approval of Minutes from last meeting, 1 May, 2017**

**Unfinished Business:**

**Cecilia Branch Library Update**

**New Business:**

**Adopt the millage rate(s) for 2017**

**Louisiana Compliance Questionnaire (Audit Engagement)**

**Director's Update**

**Adjournment**





St. Martin Parish Library Board of Control

Meeting: June 5, 2017

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met June 5, 2017 at 5:00 P.M. at Breaux Bridge Branch Library. Members present were Tommy Romero, Cramin Wiltz, Brenda Hobbs, Freda Harrison, Charlene LeBlanc and Chenita Broussard. St. Martin Parish Library Director, Charlar Brew, Administrative Assistant, Liz Gautreaux were also present. Georgie Blanchard was absent. There was no public present. President Tommy Romero called the meeting to order at 5:00 pm and a recording was made. Liz Gautreaux recorded attendance. On a motion by Brenda Hobbs and a second by Chenita Broussard the minutes of the May 1, 2017 meeting were approved by Charlene LeBlanc, Cramin Wiltz, Tommy Romero and Freda Harrison.

The first agenda of unfinished business was Cecilia Branch Library. Mrs. Brew informed the board that construction began May 30, 2017 and the temporary location is open. The first performer for the Summer Reading Program at the temporary location had a packed facility. Mrs. Brew informed the board, she got permission from Cecilia High School Principal, Daniel LeBouef, to use the band room for the next two large performances. The furniture quote from Library Interiors was made available to the board. The furniture estimate is \$159,994.29. The security cameras and card access panel is up and running at the temporary location.

The first agenda item of new business was the adoption of the Tax Millage Rates for 2017. The Library Board of Control voted to approve the 2017 Tax Millage and will not roll forward. It was noted that there was no public present for the vote. The following members voted Yea: Tommy Romero, Freda Harrison, Chenita Broussard, Cramin Wiltz, Charlene LeBlanc and Brenda Hobbs. There were zero votes for Nay and zero votes to Abstain. Georgie Blanchard was absent for the vote.

The second agenda item of new business was the Louisiana Compliance Questionnaire. Mrs. Brew informed the board that all was in order. A motion was made by Chenita Broussard to accept the audit and was seconded by Charlene LeBlanc. It was approved by Tommy Romero, Freda Harrison, Cramin Wiltz and Brenda Hobbs.

In the Director's update Mrs. Brew said The Summer Reading Program is off to a good start. This is the second year for online registration and there are over 300 children registered. The financial report and year to date budget was given to the board. Brenda Hobbs motioned that the board go into Executive Session and was seconded by Charlene LeBlanc. It was approved by Tommy Romero, Freda Harrison, Cramin Wiltz and Chenita Broussard. The recording was paused. A motion was made by Brenda Hobbs to come out of executive session and Freda Harrison seconded and it was approved by Tommy Romero, Cramin Wiltz, Chenita Broussard and Charlene LeBlanc.

The next board meeting will be at Breaux Bridge Branch Library on August 7, 2017. Being no further business, Brenda Hobbs moved that the meeting be adjourned and Freda Harrison seconded and it was approved by Cramin Wiltz, Tommy Romero, Chenita Broussard and Charlene LeBlanc.

Respectfully submitted by,

Charlar P. Brew, Secretary

CPB:lg

