



Meeting: Monday, February 6, 2017

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Regular Business

Approval of Minutes from Meeting, December 5, 2016.

Unfinished Business

Cecilia Branch Library Construction Update

New Business

Louisiana Compliance Questionnaire

Revisions / Updates to St. Martin Parish Library Patron Behavior Policy

Director's Update

Adjournment





St. Martin Parish Library

Board of Control

Meeting: 6 February, 2017 Breaux Bridge Branch Library 5:00 P.M.

The St. Martin Parish Library Board of Control met February 6, 2017 at 5:00 P.M. at the Breaux Bridge Branch Library. Members present were: Tommy Romero, Freda Harrison, Cramin Wiltz and Georgie Blanchard.

Absent were: Chenita Broussard, Charlene Leblanc and Brenda Hobbs. President Tommy Romero called the meeting to order at 5:00 P.M. Charlar Brew, Secretary recorded attendance. There was no public in attendance. On a motion by Georgie Blanchard and a second by Cramin Wiltz, the minutes of December 5, 2016 meeting were approved unanimously.

First agenda item on Unfinished Business was an update By Dionne Sonnier of Angelle Architects on Cecilia Branch Library Addition and Renovation Project. She provided a visual presentation on the interior finishes for the project. This included the public meeting room, front lobby, circulation desk and Louisiana Room. Most of the information she provided was from the meeting notes that that were discussed when she and Charlar met on January 25, 2017 and sent to members in the board packet. The colors, flooring, wall covering and paint colors met the approval of the members. Georgie Blanchard asked Dionne at what stage was the building renovation project. Dionne informed the members that the construction documents are being finalized and should be complete in late March. The project should go out for bid in April. Mrs. Brew thanked Dionne Sonnier for her very informative presentation.

Under New Business, President Romero asked members approval for the Louisiana Compliance Questionnaire that is prepared yearly by Chip Maraist, Accountant. Motion for approval by Cramin Wiltz and seconded by Freda Harrison. Questionnaire approved unanimously. Revisions and Updates to St. Martin Parish Library General Policies/Procedures Manual and Patron Behavior Policy were discussed. Motion for approval for revisions and updates by Georgie Blanchard and seconded by Cramin Wiltz. General Policies/Procedures and updates approved unanimously.

In her brief update, Charlar gave a printed financial report to members as of February 2, 2017. She reported that things are going well at all library branches and there are several programs planned for February. The renovations to Cecilia Technology Center which will house Cecilia Branch Library during construction is 85% complete. The total for repairs was \$ \$13,905.00.

Being no further business, Freda Harrison moved that the meeting be adjourned seconded by Georgie Blanchard. Motion for adjournment approved unanimously.

Respectfully submitted by


Charlar P. Brew, Secretary

