

Meeting: December 3, 2018

Cecilia Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, December 3, 2018 at the Cecilia Branch Library. Meeting called to order by President Romero at 5:00 P.M. Members present were: President, Tommy Romero, Freda Harrison, Georgie Blanchard, Charlene Leblanc, Chenita Broussard and Cramin Wiltz. Absent was Brenda Hobbs. There was one public in attendance, Barbara Romero. Charlar Brew, Secretary recorded attendance. On a motion by Georgie Blanchard and a seconded by Chenita Broussard, the minutes of the November 5, 2018 were approved unanimously.

The first agenda item of unfinished business was the update on Cecilia Branch Library renovation. Architect Dione Sonnier updated the Board. Dione informed the Board of the issues the Contractor was having in getting the exterior signage. Legal action has been taken with Ancient Mariner Sign Company. J.C. Construction has asked the Board to allow them time to get the LED sign, exit sign and other missing signage from another company. The lead times will be between 3-4 weeks for all signage to be complete. Arrangements have been made for the Building Plaque to be made and installed for the Dedication on December 14th. The vinyl wall in the Louisiana /Genealogy is also being addressed. The architect explained to the members materials being considered to improve the acoustics in the meeting room.

Next on the agenda was for the Board members to approve the Proposed Calendar for 2019. Motion to approve was made by Charlene Leblanc and seconded by Chenita Broussard and approved unanimously.

Prior to Board approval of Employee Salary Range and Compensation, Mrs. Brew was asked to leave the room for Board discussion. Upon return she was informed by the President that all employees including the Director be given a 3% cost of living raise. Motion for approval for 3% compensation increase was made by Chenita Broussard and seconded by Georgie Blanchard and approved unanimously. Mrs. Brew thanked the Board for their generosity.

Motion to approve the Proposed 2019 Budget was made by Chenita Broussard and seconded by Cramin Wiltz and approved unanimously.

Under New Business, Election of Officers for 2019. Chenita Broussard motioned that the present officers keep their positions if they agreed. Officers agreed to keep their office. It was seconded by Cramin Wiltz.

In the Director's update Mrs. Charlar Brew gave the board members copies of the financial report and budget to date. She informed the Board that the soft opening of the Cecilia Branch Library went well. Board members were reminded of the Dedication on December 14, 2018 from 10:00 to noon.

President, Romero requested that the Board go into Executive Session. A motion to go into executive session was made by Georgie Blanchard and seconded by Chenita Broussard. It was approved unanimously. The recording was paused. Motion to come out of executive session was made by Freda Harrison and seconded by Charlene Leblanc and was approved unanimously. The recording continued.

The next scheduled board meeting is February 4, 2019 at Breaux Bridge Branch Library. For the good of the order, Mrs. Brew wished the members a Happy and safe Holidays. Being no further business, Cramin Wiltz moved that the meeting be adjourned and Georgie Blanchard seconded. It was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary





Meeting: Monday, December 3, 2018

Cecilia Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Public Hearing 2019 Budget

Regular Business

Approval of Minutes from Meeting, 5 November 2018

Unfinished Business

Cecilia Branch Library Update
Approve 2019 Budget

New Business

Elect Officers 2019

Director's Update

Adjournment

