



**Meeting: Monday, December 2, 2019**

**Breaux Bridge Branch Library**

**5:00 PM**

**AGENDA**

**Call to Order  
Attendance**

***Public Hearing 2020 Budget***

**Regular Business**

**Approval of Minutes from Meeting, 4 November, 2019**

**Unfinished Business**

**Cecilia Branch Library Update  
Approve 2020 Budget**

**New Business**

**Meeting Room Upgrade  
Elect Officers 2020**

**Director's Update**

**Adjournment**



**St. Martin Parish Library  
Board of Control**

Meeting: December 2, 2019

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met December 2, 2019 at 5:00 P.M. at the Breaux Bridge Branch Library. Members present were: Freda Harrison, Charlene LeBlanc, Georgie Blanchard and Brenda Hobbs. Tommy Romero, Cramin Wiltz and Chenita Broussard were absent. Vice-President Freda Harrison called the meeting to order at 5:00 P.M. and a recording was made. There was no public in attendance. Liz Gautreaux, Operations Coordinator, recorded attendance. On a motion by Georgie Blanchard and a second by Brenda Hobbs the minutes of the November 4, 2019 meeting were approved unanimously.

The first agenda item of unfinished business was the Cecilia Library update. Mrs. Brew informed the board that the ceiling panels were installed. Cecilia staff stated the panels help to an extent. Ms. Dione Sonnier will measure the acoustics the next time there is a program and will report to the board her findings.

The next agenda item of unfinished business was the approval of the 2020 Budget. There was much discussion about the holiday schedule with the addition of Veterans Day. A motion was made by Georgie Blanchard to approve the 2020 Holiday Calendar as presented and seconded by Charlene LeBlanc. The motion was carried with the majority and one nay. There was much discussion about salary increases and director flexibility to grant merit percentage increases. They discussed developing a policy regarding pay increases based on evaluations. A motion was made by Brenda Hobbs to approve a 3% pay increase for all staff for 6 months and re-evaluate the pay increases once the compensation plan and policy is completed. It was seconded by Charlene LeBlanc. The motion was approved unanimously. A motion was made by Georgie Blanchard to approve the 2020 budget and seconded by Brenda Hobbs. The 2020 budget was approved unanimously.

Under new business was the St. Martinville meeting room upgrade. The board was given proposals from Southern Technologies for the upgrade. The motion to approve the proposal was made by Georgie Blanchard and seconded by Charlene LeBlanc and approved unanimously. Next agenda item was Election of Officers for 2020. It was motioned by Charlene LeBlanc and seconded by Georgie Blanchard to retain the same officers for 2020. The officers agreed to serve another term and were thanked for their service. It was approved unanimously.

In the Director's update, Mrs. Charlar Brew provided the members with an unofficial financial report due to reconciliation bank statements not available. She informed the board that Library Consultant, Denelle Wrightson will be here on December 16 to discuss potential building for Parks and renovations to the St. Martinville Branch Libraries. She announced the upcoming retirement of Paul Ardoin.

For the good of the order Mrs. Charlar Brew thanked the members for their hard work and support throughout this year and wished them a Joyous Holiday. The next board meeting will be at the Breaux Bridge Library Branch February 3, 2020. Being no further business, Georgie Blanchard moved that the meeting be adjourned and Charlene LeBlanc seconded and was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary

CPB:lg

