

**ST. MARTIN PARISH LIBRARY
BOARD OF CONTROL**

NOTICE OF PUBLIC MEETING

Notice Posted: November 26, 2014

A public meeting will be held as follows:

DATE: December 1, 2014

TIME: 5:00 PM

PLACE: St. Martinville Branch Library

AGENDA

Call to Order

Attendance

Public Hearing 2015 Budget

Regular Business

Approval of Minutes from Meeting 3 November, 2014

Unfinished Business

Breaux Bridge Library Construction Update

Approve 2015 Budget

New Business

Authorize 2015 Audit

Elect Officers 2015

Director's Update

Adjournment

Charlar P. Brew, Director
St. Martin Parish Library
201 Porter Street
St. Martinville, LA 70582
337-394-2207

In accordance with the Americans with disabilities Act, if you need special assistance, please contact Charlar P. Brew at 337-394-2207 describing the assistance that is necessary.



**St. Martin Parish Library
Board of Control**

Meeting: December 1, 2014

St. Martinville Branch Library 5:00 PM

The St. Martin Parish Library Board of Control met December 01, 2014 at 5:00 P.M. at the St. Martinville Branch Library. Members present were: Cramin Wiltz, Brenda Hobbs, Freda Harrison, Georgie Blanchard, Charlene LeBlanc and Chenita Broussard. Administrative Assistant, Liz Gautreaux and Architect Glenn Angelle were also in attendance. Tommy Romero, President was absent. Vice President Freda Harrison called the meeting to order at 5:00 P.M. and a recording was made. Charlar Brew, Secretary, recorded attendance. On a motion by Brenda Hobbs and a second by Cramin Wiltz the minutes of the November 3, 2014 meeting were approved unanimously.

The first agenda item of unfinished business was the update on the Breaux Bridge Branch Library construction. Architect Glenn Angelle presented to the board the progress of the construction. The progress of the building is still on schedule. The next step is to hire the Landscape Architect. The sidewalk on Main Street is about 20 inches high right outside of the entrance way. He proposed making accommodations to resolve this issue. He would like the landscape architect to assist him with ideas. Due to the amount of glass on the building plans are being made to get a price estimate for specific tinting that will help with the sun and also privacy on the lower portion of the building. Discussion occurred about a potential meeting room in the future for the Cecilia Branch Library.

The next agenda item of unfinished business was approval of the 2015 Budget. As requested by the Board to research the cost of lower insurance premiums, Mrs. Brew contacted Insurance Broker from Brown & Brown, St. Martin Parish Government's present insurance company and was informed that very few companies will take on retired employees for a lower premium on the health insurance. Much discussion occurred about the cost of the premium of those eligible for Medicare. Georgie Blanchard suggested that a policy change occur so that the employees that retire with the system in the future pay a portion of their premium. Mrs. Brew and Mrs. Gautreaux were excused for executive session to discuss Mrs. Brew's evaluation and salary increase for 2015. Board Member, Cramin Wiltz posed several questions on this discussion. When they returned to the meeting they were informed that Charlene LeBlanc motioned and Brenda Hobbs seconded to accept the 2015 Budget including a two percent salary increase across the board for employees and Director, and it was approved. Election of officers was next on the agenda. A motion by Charlene LeBlanc and seconded by Cramin Wiltz that the present officers retain their offices. The motion was approved unanimously.

Under new business a request was made to authorize Maraist and Maraist for the 2014 Audit. Motion was made by Chenita Broussard and seconded by Cramin Wiltz to authorize the audit. It was approved unanimously.

In the Director's update Mrs. Charlar Brew gave the board members copies of the financial report and budget year to date. Mrs. Brew invited the Board to attend the New Breaux Bridge Library walk through on December 12, at 11:00 AM. The next board meeting will be at the Parks Library Branch February 2, 2015. Being no further business, Georgie Blanchard moved that the meeting be adjourned and Chenita Broussard seconded. It was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary

