



Meeting: Monday, August 5, 2019

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Regular Business

Approval of Minutes from last meeting, 5 May, 2019

Unfinished Business:

Cecilia Branch Library – Meeting Room Acoustics

New Business:

Louisiana Compliance Questionnaire (Audit Engagement)

Director's Update

Adjournment





St. Martin Parish Library Board of Control

Meeting: August 5, 2019

Breaux Bridge Branch Library

5:00 PM

The St. Martin Parish Library Board of Control met on Monday, August 5, 2019 at 5:00 P.M. at the Breaux Bridge Library. President Romero called the meeting to order at 5:10 PM. Charlar Brew, Secretary recorded attendance. Members present were: Georgie Blanchard, Chenita Broussard, Freda Harrison, Brenda Hobbs and Tommy Romero. Charlene Leblanc and Cramin Wiltz were absent. Public in attendance were officials from the Village of Parks. Mayor Kevin Kately, Alderwoman Yvonne Narcisse and Kanisha Potier and Former Alderwoman Eva Potier,

On a motion by Freda Harrison and a seconded by Chenita Broussard the minutes of the May 5, 2019 minutes were approved unanimously.

President Romero welcomed the Parks officials. Mayor Kately stated to the Board that the Village of Parks is still interested in having a new Branch Library in Parks as was discussed at a previous meeting. Mr. Romero asked the Mayor what were the present dimension of land available to build a library since the City Hall has been built? Mayor Kately informed the Board that the lot is 110 feet wide and the depth is 150 feet; there will be a fence between the two buildings as well as behind the building. Brenda Hobbs ask the Parks group to identify what things were a priority for the Parks Branch Library. The responses included: Children's room, more computers and printers, study rooms, staff area and Conference/meeting area. Mrs. Brew stated the size of meeting area a little smaller than the Cecilia Branch Library may be suitable. Mr. Romero asked the Mayor the population of the Village of Parks. He stated there are about 1,200 residents. The officials of Parks thanked the Board for allowing them to speak and are looking forward to making a decision soon on the Parks Library.

The first agenda item of unfinished business was an update on the Cecilia Branch Library was the meeting room acoustics. Architect Dionne Sonnier previously provided four options for acoustical panels with prices. Staff states for music presentations sound is ok, however when there are speakers sound is not good and has an echo. Mr. Romero suggested looking into planting shrubs along the window that may absorb sound. Brenda Hobbs suggest asking the Architect about using spray in walls and ceilings to improve acoustics, Mrs. Brew will check with Architect, Dionne Sonnier.

The AC unit in the meeting room of the Breaux Bridge Branch Library will need the distributor changed. It is a Mitsubishi unit, the part is under warranty. Labor will have to be paid. It will take 2 days to drain freon and repair. Quotes are being received for repair.

Under new business, President Romero discussed the Louisiana Compliance Questionnaire (Audit Engagement) report presented by Auditor, Chip Maraist, everything with the audit



was in order. Motion for approval of the audit by Brenda Hobbs and seconded by Freda Harrison.

In the Director's update Mrs. Charlar Brew gave the board members an unofficial copy of the financial report. The statement has not been reconciled and Budget- to date report will be mailed to the Board by the end of the week. She informed the members that the Summer Reading Program was a success, there were over 700 participants, the library hosted 100 activities and the attendance was about 2,200. The Library is beginning an Oral history Project to collect stories and other historical recollections of older persons in the Parish. If they know of anyone please contact Patricia Gutekunst, Genealogist at the Library.

President Romero requested the members to go into Executive Session. Motioned to go into Executive Session. Brenda Hobbs motioned and seconded by Georgie Blanchard. It was approved unanimously. The recording was paused. Brenda Hobbs motioned to come out of executive session and seconded by Chenita Broussard and approved unanimously. The recording continued. The next scheduled board meeting is October 7, 2019 at Breaux Bridge Branch Library. Being no further business, Freda Harrison moved that the meeting be adjourned and Georgie Blanchard seconded. It was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary