

Meeting: Monday, May 7, 2018

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Regular Business

Approval of Minutes from last meeting, 2 April 2018

Unfinished Business:

Cecilia Branch Library Renovation Update

New Business:

Adopt Tax Millage rate for 2018
Parks Mayor and Council

Director's Update

Adjournment



**St. Martin Parish Library Board of Control
Breaux Bridge Branch Library****Meeting: May 7, 2018****5:00 PM**

The St. Martin Parish Library Board of Control met May 7, 2018 at 5:00 P.M. at Breaux Bridge Branch Library. Members present were Tommy Romero, Cramin Wiltz, Brenda Hobbs, Freda Harrison, Charlene LeBlanc, Georgie Blanchard and Chenita Broussard. St. Martin Parish Library Director, Charlar Brew, Administrative Assistant, Liz Gautreaux were also present. Architect Glenn Angelle and Dionne Sonnier were present along with Mayor of the Village of Parks, Kevin Kately, Alderwomen Yvonne Narcisse and Eva Potier. President Tommy Romero called the meeting to order at 5:00 pm and a recording was made. Liz Gautreaux recorded attendance. On a motion by Freda Harrison and a second by Cramin Wiltz the minutes of the April 2, 2018 meeting were approved by Charlene LeBlanc, Brenda Hobbs, Tommy Romero, Georgie Blanchard and Chenita Broussard.

The first agenda of unfinished business was Cecilia Branch Library. Glenn Angelle and Dionne Sonnier reported to the Board. The framing is up, the plumbing and electrical work is being completed. All of the old shingles have been removed and the metal roof is in production. The next meeting with JC Construction is May 22, 2018 and the architects are hopeful the building will be complete by the end of August. They do not anticipate any new expenses on the project. The next step is to have a meeting with the Landscape Architect. The board thanked Mr. Angelle and Ms. Sonnier for their report on the Cecilia Branch Library before they left the meeting.

The first agenda item of new business was the adoption of the Tax Millage Rates for 2018. Mr. Romero opened the meeting for public comment. There were no comments from the public. The Library Board of Control voted to approve the 2018 Tax Millage and will not roll forward. The following members voted Yea: Charlene LeBlanc, Georgie Blanchard, Chenita Broussard, Freda Harrison, Tommy Romero, Cramin Wiltz, and Brenda Hobbs. There were zero votes for Nay and zero votes to Abstain and zero votes absent for the vote.

The second agenda item of new business was the Village of Parks Mayor and Alderwomen. Mayor Kately addressed the Board about the possibility of building a new branch library next to the New City Hall which will be located on Perioux Street adjacent to the Park. Documentation proving the Parks Branch Library has been donated to St. Martin Parish Library is in question. The Parks Branch Library is in need of major repairs and is too small for the current needs serving the Parks community. Mayor Kately believes it would be a win-win for all if the partnership of Parks Government and the Library continue to be a presence together in the Village of Parks. There was much discussion among the Board and the Parks Council. It was agreed that an Intergovernmental agreement should be drafted concerning the property in which the Library would be built. It was also agreed that the two entities should have two separate buildings. Ms. Charlar Brew expressed that she would




want a meeting room and study rooms in addition to circulation area for library materials. The board said they were interested in the possibility of building a new library after the Cecilia Branch Renovation is complete. They also stated, it is only an interest and not a final commitment. Much planning and more discussion is needed before any commitments can be made. Mayor Kately, Alderwomen, Yvonne Narcisse and Eva Potier thanked the Library Board for having them attend the meeting and discuss the possibility of a new library in Parks. They left the meeting.

In the Director's update Mrs. Brew directed the board to the printed May 2, 2018 financial report. There was much discussion about the cost of operating the Library System and how long the fund balance would sustain the needs of the citizens of St. Martin Parish Library, plus the costs of renovating the existing buildings. Mrs. Brew informed the Board that the Summer Reading Program theme this year is "Libraries Rock". The Teche News will have a page outlining the programs that are planned. The online registration will begin on May 19, 2018. Patrons will register online at home or may come to the library and staff will assist them with registering online if needed. She stated that she is pleased that the Cecilia Branch Library is finally moving forward. She continually monitors the daily progress being made. Mrs. Brew informed the Board that after 40 years of service with the St. Martin Parish Library, Mrs. Serhania Mitchell is retiring this month and will be honored at the May 11, 2018 Staff Day. She also informed the board of two other staff members who are out; one on extended unpaid leave and one on a workman's compensation injury.

Brenda Hobbs motioned that the board go into Executive Session and was seconded by Charlene LeBlanc. It was approved by Tommy Romero, Georgie Blanchard, Freda Harrison, Cramin Wiltz and Chenita Broussard. The recording was paused. A motion was made by Brenda Hobbs to come out of executive session and Freda Harrison seconded and it was approved by Tommy Romero, Georgie Blanchard, Freda Harrison, Cramin Wiltz and Chenita Broussard.

The next board meeting will be August 6, 2018, location to be determined at a later date. Being no further business, Brenda Hobbs moved that the meeting be adjourned and Charlene LeBlanc seconded and it was approved by Cramin Wiltz, Tommy Romero, Chenita Broussard, Georgie Blanchard and Freda Harrison.

Respectfully submitted by,



Charlar P. Brew, Secretary

CPB:lg