



St. Martin PARISH LIBRARY

WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, RELIGION, CREED, GENDER, NATIONAL ORIGIN, AGE, HANDICAP, GENETICS OR DISABILITY, SEXUAL ORIENTATION, MARITAL OR VETERAN STATUS, OR ANY OTHER CHARACTERISTIC PROTECTED BY FEDERAL, STATE, OR LOCAL LAWS, EXCEPT WHERE SEX OR ANY CHARACTERISTIC IS A BONA FIDE OCCUPATIONAL QUALIFICATION.

EMPLOYMENT APPLICATION

Applicant Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		

Are You Legally Eligible to Work in the U.S.?

Yes No

If the position requires driving between library branches, do you have a valid driver's license and insurance, and a clear driving record? Yes No

Has your license ever been suspended, revoked, or canceled? Yes No

Do you have transportation to work at any of the St. Martin Parish Library Locations? Yes No

Position

Position You Are Applying For	Available Start Date	Desired Compensation
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Employment Desired

Full Time Part Time Seasonal/Temporary

How did you learn about the position?

Will this be secondary employment? Yes No

Name of Referral

Education Please indicate education or training which you believe qualifies you for the position you are seeking. List certifications, licenses and professional memberships.

School Name	Location	Degree Received	Major

Employment/Military History/Volunteer Experiences, Most Recent First

Employer	Job Title	Dates Employed	
Work Phone	Starting Pay	Ending Pay	
Address	City	State	Zip
Reason for leaving:	Supervisor:		
Duties:			

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Reason for leaving:	Supervisor:		
Duties:			

Employment/Military History/Volunteer Experiences, Continued

Employer	Job Title	Dates Employed	
Work Phone	Starting Pay	Ending Pay	
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Certifications

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that this application is not a contract and if hired by St. Martin Parish Library my employment will not be guaranteed for any specified period of time. I understand that St. Martin Parish Library is an at-will employer, and I may resign, or St. Martin Parish Library may terminate my employment, at any time for any reason, with or without cause and with or without notice.

If I become employed by St. Martin Parish Library I agree to be reliable and to perform my job at the highest quality level.

I give permission and authority to a drug screen and to conduct a due diligent investigation and reference check into my past and current activities as indicated by accompanying authorization.

I have read, understand, and by my signature consent to these statements.

Applicant Signature _____

Date _____
