



Meeting: Monday, December 4, 2017

Breaux Bridge Branch Library

5:00 PM

AGENDA

Call to Order
Attendance

Public Hearing 2018 Budget

Regular Business

Approval of Minutes from Meeting, 7 November, 2017

Unfinished Business

Cecilia Branch Library Update
Approve 2018 Budget

New Business

Authorize 2017 Audit
Elect Officers 2018

Director's Update

Adjournment



**St. Martin Parish Library
Board of Control
Breux Bridge Branch Library**

Meeting: December 4, 2017

5:00 PM

The St. Martin Parish Library Board of Control met December 4, 2017 at 5:00 P.M. at the Breux Bridge Branch Library. Members present were: Tommy Romero, Cramin Wiltz, Freda Harrison, Charlene LeBlanc, Georgie Blanchard, Brenda Hobbs and Chenita Broussard. President Tommy Romero called the meeting to order at 5:00 P.M. and a recording was made. There was no public in attendance. Liz Gautreaux, Administrative Assistant, recorded attendance. On a motion by Brenda Hobbs and a second by Cramin Wiltz the minutes of the November 7, 2017 meeting were approved unanimously.

The first agenda item of unfinished business was the Cecilia Library update. Ms. Dionne Sonnier from Angelle Architects updated the board on the Cecilia Library expansion. The dirt was brought in layers and each stage was tested. This step has been finalized and passed the soil tests. Once the rain passes, the next step is to set the drill shafts and then pour the concrete for the foundation. Ms. Sonnier and JC Construction are hopeful this will occur mid-December. There was much discussion about the additional cost of the foundation and whether to save money by changing the roof from a metal roof to a shingled roof. A motion to proceed with the metal roof that was originally planned was made by Freda Harrison, Chenita Broussard seconded and was approved unanimously. Ms. Sonnier suggested that the board could postpone the installation of the LED sign to the next fiscal year. After much discussion Charlene LeBlanc motioned that the library board proceed as planned with the LED sign. It was seconded by Chenita Broussard and approved unanimously.

The next agenda item of unfinished business was the approval of the 2018 Budget. A motion was made by Brenda Hobbs to approve the 2018 Holiday Calendar and seconded by Chenita Broussard. The motion was carried unanimously. There was much discussion about salary increases. Mrs. Brew and Mrs. Gautreaux were excused for an executive meeting to discuss salary increase for Mrs. Brew. Once they returned they were advised that Mrs. Brew had been approved for a 5% salary increase. Chenita Broussard motioned that the staff be given a 3% salary increase. It was seconded by Freda Harrison. The motion was approved unanimously. A motion was made by Georgie Blanchard to approve the 2018 budget with the 5% salary increase for Mrs. Brew and seconded by Charlene LeBlanc. The 2018 budget was approved unanimously.

Under new business, the President asked to authorize the 2017 Audit. Motion for approval by Charlene LeBlanc and seconded by Georgie Blanchard and approved unanimously. Next agenda item was Election of Officers for 2018. It was motioned by Georgie Blanchard and seconded by Freda Harrison to retain the same officers for 2018. The officers agreed to serve another term and were thanked for their service. It was approved unanimously.

A motion was made by Brenda Hobbs to go into executive session and seconded by Chenita Broussard. The recording was paused. A motion was made by Brenda Hobbs to come out of executive session and seconded by Chenita Broussard.

In the Director's update, Mrs. Charlar Brew provided the members with the financial report and budget year to date. She informed the members of the discussion that she and Mayor Kately had regarding potential shared space for a new library in Parks.

For the good of the order Mrs. Charlar Brew thanked the members for their hard work and support throughout this year and wished them a Joyous Holiday. The next board meeting will be at the Breux Bridge Library Branch February 5, 2018. Being no further business, Cramin Wiltz moved that the meeting be adjourned and Georgie Blanchard seconded and was approved unanimously.

Respectfully submitted by,



Charlar P. Brew, Secretary

CPB:lg

